



AKDENİZ UNIVERSITY

**A GUIDE TO
REGISTRATION PROCEDURES**

A GUIDE TO REGISTRATION FOR INTERNATIONAL STUDENTS FOR THE 2020/2021 ACADEMIC YEAR

A. ANNOUNCEMENT OF RESULTS:

Candidates can find the results of their placement by accessing the system at this address; <https://yos.akdeniz.edu.tr/?lang=en> using their usernames and passwords.

The 'Acceptance Letter' which is necessary to obtain a **Student Visa** is available on the user account of candidates who have been granted a place on a programme, or it may be sent to the candidate by e-mail on request.

B. PLACE AND DATE OF REGISTRATION:

Date of Registration: October 19-23, 2020

Place of Registration: The Student Affairs Department of the Faculty/School/Vocational School in which they are eligible to register.

Opening Times for Registration: 09:00-11:30
13:30-16:30

Turkish Language Proficiency test: October 26, 2020

Candidates who have been informed that they have been awarded a place on one of the undergraduate or associate degree programmes of Akdeniz University must prepare the **Full Package of Registration Documents** mentioned in section 'C' of this Guide, and submit the complete package to The Student Affairs Department of the Faculty/School/Vocational School in which they are eligible to register on the **specified date and time**.

- Registrations may be done in person, or through the agency of a legal representative (notary certified warrant)
- Candidates who submit altered or forged documents as part of their registration process will have their applications cancelled. Directorate of Student Affairs reserves the right to take legal action against the person who submitted the altered or forged documents.
- Registration cannot be completed if any documents are missing from the application
- If candidates do not complete the registration procedures on the dates and times specified, they will lose their right to register.

C. DOCUMENTS REQUIRED FOR REGISTRATION:

International students will be given a temporary foreign identity number (Foreign ID number) by Akdeniz University when they complete their registration process. Students who have a Residence Permit must submit their Foreign ID Number to the student affairs unit of the Faculty/School/Vocational School with which the candidates have registered.

1. **A bank receipt** which shows that the tuition fee has been paid to the relevant bank account (see Table-1) Payment which is accepted by TEB Bank (Turkish Economy Bank) will be done after completing the registration process. Students must have Student ID number.
2. **International Students Information Form**: The International Student Information Form must be filled in by the candidate (you can obtain the form from the following address; <https://yos.akdeniz.edu.tr/?lang=en>).
3. **High School Diploma, or Temporary High School Degree Certificate**: A High School Diploma or a Temporary High School Degree Certificate, with a notarised Turkish translation approved by the Turkish Embassy in the candidate's own country,

NOTE: The original of the high school diploma is sufficient for candidates who have completed their high school education in Turkey, and for candidates who have completed their high school education in one of the Turkish Schools founded by the Ministry of Education of the Republic of Turkey in a foreign country.

4. **Legal transcript approved by the Legal Representative of High School** and its Turkish translation approved by Turkish Foreign Representatives or notary,

NOTE: A Legal Transcript approved by the Legal Representative of High School is sufficient for candidates who have completed their high school education in Turkey, and for candidates who have completed their high school education in one of the Turkish Schools founded by the Ministry of Education of the Republic of Turkey, in a foreign country.

5. **Diploma Equivalency**: A Diploma Equivalency Certificate approved by the Ministry of National Education, Provisional Directorates for National Education or Turkish foreign representatives in the candidates country.

NOTE: A Diploma Equivalency Certificate is not required for candidates who have completed their high school education in Turkey, or for candidates who have completed their high school education in one of the Turkish Schools founded by the Ministry of Education of the Republic of Turkey in a foreign country.

6. **A notarised copy of the candidate's passport, or a copy of a National ID card for candidates who are Turkish Citizens:** A copy of the pages in the candidate's passport showing information on identity and period of validity, and a Turkish translation of these pages approved by a Turkish foreign representative or notary. The original passport must also be submitted for examination

NOTE:, A copy of a National ID card is sufficient for candidates who are Turkish Citizens. The original National ID Card must also be submitted for examination

7. **Required Documents related to Citizenship:**

- **Copy of Nüfus Kayıt Örneği (Certificate of Vital Record):** Candidates who are foreign nationals by birth, but who have been granted Turkish citizenship (dual nationality) must obtain a copy of their Nüfus Kayıt Örneği from the Civil Registry Office with which they are registered. Candidates with dual nationality are not required to submit this document if they have a High School Diploma awarded in a country outside Turkey. A Birth Certificate may be required in cases where a certificate of Vital Record is insufficient.
 - **Candidates with a Mavi Kart:** The original Mavi Kart (awarded by the Republic of Turkey), and a copy which documents that the candidate is a Turkish citizen by birth who was granted permission by the Turkish Ministry of Internal Affairs to give up their Turkish citizenship, or is a child of such a person who is below the age of 18, and who is registered on his or her parent's renunciation of citizenship document, providing they have in their possession documentary evidence of their rights under the terms of Law No. 5901, and Article 7 (1),
 - **Candidates with TRNC Citizenship:** A GCE AL results certificate, and a notarised Turkish translation approved by the Turkish Embassy in the candidate's own country is required for any candidate who is a TRNC citizen living in the TRNC who has completed his or her secondary education in the TRNC, and has successfully completed the GCE AL Examination and who has or will have a GCE AL qualification after having registered for and completed a course of education in a college or high school in another country between 2005 and 2010.
8. **A Declaration of Financial Security:** A Declaration of Financial Security, which is available from the following website <https://yos.akdeniz.edu.tr/?lang=en>. The declaration must be filled in by the person who provides financial support to the student. One of the following documents must be submitted with the Declaration of Financial Security; A record of salary, a document of property ownership, bank account details.

9. For Diploma Programmes or Departments which require a Health Board Report:

The Health Board Report: In accordance with the Turkish Higher Education Council's decision dated 31.08.2020; Candidates who have been offered places on the diploma programmes mentioned below must supply a Health Board Report which documents the absence of any physical or mental problems that would prevent them from meeting the requirements of their profession during the course of their educational or professional lives. The Health Board Report which obtained from a medical doctor must be signed by the officially recognized hospital.

- Nursing (Faculty of Nursing)
- Medicine
- Nursing (Kumluca Faculty of Nursing)
- Civil Defense and Fire Fighting (Daytime Course -Elmalı Vocational School)
- Medical Laboratory Techniques (Daytime Course and Evening Course - Vocational School of Health Sciences)
- First and Immediate Aid (Daytime Course and Evening Course Education) (Vocational School of Health Sciences)
- Dialysis Programme (Vocational School of Health Sciences)
- Medical Imaging Techniques (Daytime Course and Evening Course -Vocational School of Health Sciences)
- Care of the Elderly (Daytime Course and Evening Course -Vocational School of Health Sciences)
- Physical Therapy (Daytime Course and Evening Course -Vocational School of Health Sciences)
- Private Security and Guarding (Daytime Course and Evening Course -Vocational School of Social Sciences)
- Civil Defence and Fire-Fighting (Daytime Course and Evening Course Education) (Vocational School of Technical Sciences)
- Civil Aviation Management (Daytime Course and Evening Course Education) (Vocational School of Social Sciences)

NOTE: A Health Report **will not be required** from candidates who have been placed on other diploma programmes.

10. Document of Police Record: Candidates who have been offered places on the diploma programme mentioned below must supply a Document of Police Record which certifies that the person is not a subject to any criminal action which prevents to get Airport ID card.

- Civil Aviation Management (Daytime Course and Evening Course Education) (Vocational School of Social Sciences)

TURKISH PROFICIENCY CERTIFICATE and TURKISH PROFICIENCY TEST

If the candidates who do not provide Akdeniz University with a Turkish Proficiency Certificate in C1 Level, must take a Turkish language proficiency test which will be held by Akdeniz TÖMER on **October 26, 2020** after completing the final registration process.

The candidates must also contact directly Akdeniz TÖMER office for the Turkish Language Test (<http://tomer.akdeniz.edu.tr/>)

Candidates must supply a certificate which documents a Turkish Proficiency Level of at least C1 standard from one of the certificates listed below. Candidates who do not supply a Turkish Proficiency Certificate or who have not reached the required standard in the Turkish Proficiency Examination, after registration, will be given a deferment on starting their courses for a period of one year in order to improve their Turkish language level. Candidates will have their registrations cancelled if they fail to reach the required standard in the Turkish Proficiency Examination in the two years following their registration in the Turkish Education Programme.

- C1 Level of Turkish Proficiency Certificate awarded by Akdeniz University-TÖMER
- Turkish Proficiency Test held by the Akdeniz University-TÖMER (The score is must be minimum 70 or higher than 70)
- C1 Level of Turkish Proficiency Certificate awarded by Yunus Emre Institute

A Turkish Proficiency Certificate is not required if a candidate;

- has completed all of his or her secondary education in Turkey,
- has completed his or her secondary education in one of the Turkish Schools founded by the Ministry of Education of the Republic of Turkey in a foreign country,
- has been awarded a place on one of the diploma programmes given in a foreign language (German Language and Literature, English Language and Literature, English Language and Literature (Evening Courses), Computer Engineering, and Tourism Management).
- has a diploma (associate degree/undergraduate/master/doctorate) in a programme in 100% Turkish language in Turkey or in a foreign country.

1. TUITION FEES FOR INTERNATIONAL STUDENTS IN 2020-2021 ACADEMIC YEAR

* Tuition fees are paid in two instalments.

** Candidates who are placed to any diploma programme will pay the tuition fee of Fall Semester for 2020-2021 academic year at the moment of registration. If the candidate does not pay the tuition fee, he/she will not be allowed to register to the diploma programme. This candidate may prefer any diploma programme during the second or third placement process.

* ** Tuition Fees will be increased by WPI (Wholesale Price Index) and CPI (Consumer Price Index) each Academic Year.

Academic Units	Tuition Fees For International Students <u>Admitted in 2020-2021 academic year.</u>
Faculty of Dentistry	14.344,40 ₺
Faculty of Letters	5.510,88 ₺
Faculty of Letters (Evening Courses)	7.172,20 ₺
Faculty of Education	5.510,88 ₺
Faculty of Education (Evening Courses)	7.172,20 ₺
Faculty of Science	7.172,20 ₺
Faculty of Science (Evening Courses)	8.606,64 ₺
Faculty of Fine Arts	5.510,88 ₺
Faculty of Nursing	7.172,20 ₺
Faculty of Law	5.510,88 ₺
Faculty of Economics and Administrative Sciences	5.510,88 ₺
Faculty of Economics and Administrative Sciences (Evening Courses)	7.172,20 ₺
Faculty of Theology	5.510,88 ₺
Faculty of Communication	5.510,88 ₺
Manavgat Faculty of Tourism	5.510,88 ₺
Faculty of Architecture	7.172,20 ₺
Faculty of Engineering	7.172,20 ₺
Faculty of Engineering (Evening Courses)	8.606,64 ₺
Faculty of Fisheries	5.510,88 ₺
Kemer Faculty of Maritime	5.510,88 ₺
Faculty of Medicine	21.516,60 ₺
Faculty of Tourism	5.510,88 ₺
Faculty of Tourism (Evening Courses)	7.172,20 ₺
Faculty of Applied Sciences	5.510,88 ₺

Faculty of Applied Sciences (Evening Courses)	7.172,20 ₺
Faculty of Agriculture	7.172,20 ₺
Faculty of Sports Science	5.510,88 ₺
Faculty of Health Sciences	5.510,88 ₺
Kumluca Faculty of Health Sciences	5.510,88 ₺
Serik Faculty of Business Administration	5.510,88 ₺
Manavgat Faculty of Social Sciences and Humanities	5.510,88 ₺
Antalya State Conservatory	7.172,20 ₺
Vocational School of Justice	3.586,10 ₺
Vocational School of Justice (Evening Courses)	4.303,32 ₺
Vocational School of Health Service	3.586,10 ₺
Vocational School of Health Service (Evening Courses)	4.303,32 ₺
Vocational School of Social Sciences	3.586,10 ₺
Vocational School of Social Sciences (Evening Courses)	4.303,32 ₺
Vocational School of Technical Sciences	3.586,10 ₺
Vocational School of Technical Sciences (Evening Courses)	4.303,32 ₺
Elmalı Vocational School	3.586,10 ₺
Finike Vocational School	3.586,10 ₺
Finike Vocational School (Evening Courses)	4.303,32 ₺
Korkuteli Vocational School	3.586,10 ₺
Korkuteli Vocational School (Evening Courses)	4.303,32 ₺
Kumluca Vocational School	3.586,10 ₺
Manavgat Vocational School	3.586,10 ₺
Manavgat Vocational School (Evening Courses)	4.303,32 ₺
Serik Gülsün-Süleyman Süral Vocational School	3.586,10 ₺
Göynük Culinary Arts Vocational School	3.586,10 ₺
Graduate Programmes	7.172,20 ₺